

MINUTES FROM 3 NOVEMBER 2015 GDP MEETING

1) We applauded Tina for the coordination of the t-shirt distribution. Hunter suggested that the order forms should be sent out before school starts. Per Tina, there was a problem with t-shirt pickup. Next time, we should send out a flyer for the date/time pickup. Currently 70% of the t-shirts had been picked up. Some parents asked Tina if they can order more shirts. Per Hunter, we will try to send out the t-shirt flyer twice a year. The problem is that we must order 100 of each style to keep the price low. Jenny reminded us that we did not want to store any shirts in inventory.

2) Minutes: **Moved, seconded, and approved.**

3) Clarification: We will count both students who walked and gave money as part of the total count of participants per class (for the teacher's prize).

4) Tina has the final tally and will email everyone with the results.

5) Principal Huthman will be back on Nov. 16<sup>th</sup>. We will try to schedule a school assembly that same week to announce the results from the Walk-a-thon. It will be 1<sup>st</sup> thing in the morning in school yard A.

6) Larry suggested to have more prize tiers because it is impossible for the younger students to walk 30 laps. T-K/  
K-1/2-3/4-5

7) Dine Around Lincoln School:

Mr. MacLeod will contact Phnom Penh to see if they want to participate, if so we would like a date in December. Hunter will contact Le Cheval to see if they want to participate, if so we would like a date in January. Cheryl will contact Peony to see if they want to participate. Jill will contact Shan Dong to see if they want to participate. Jennifer will contact the Swan Marketplace to see if they want to participate.

Plan: Lincoln families will take a flyer to the restaurants so that Lincoln can get credit (10% of sales?).

8) Fire Up Your Feet:

Information was forwarded to Justine. We're not sure if the names were entered.

9) GDP Website:

Jennifer is not familiar with website design. Mr. MacLeod can link the GDP website to the Lincoln website. We are not taking on the task to update the Lincoln website. Jennifer will try to reach out to Serge for website assistance and then report back to the group. It was suggested that we find three good examples of other OUSD school website to get ideas to be used for the GDP website.

10) Hunter can send out Thank You letters for the donations if we email him the name, address, and donation amount. We are a 501c3 non-profit organization and cannot give out tax advices.

11) Funding Request Process Form – approved as amended. **Moved, seconded, and approved.**

12) East West Bank Balance = \$32,828.94

13) Lincoln Carnival is scheduled for the 3<sup>rd</sup> Sunday in May. (May 15<sup>th</sup>)

14) Walk a thon positives: tables (spaced), people (corners), smooth, fruit/cliff, water, lemonade, table (stamps), food sold out, Dharma calling volunteers, volunteers early, list-volunteers, stampers.

Walk a thon changes: make sure all corners have tables-tell about corners, 1<sup>st</sup> aid kit, yellow tape/cones, homeless altercation (notify OPD), lanyards (look into buying them-logo), water bottles, water cups, divide up calls-parents, cashbox, signage-easels, list of supplies, prizes for 40+ laps, most laps (TRK to 1, 2-3, and 4-5).

15)Next GDP meeting tentatively scheduled for 1 December 2015.